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## IT hardware joining form

To participate in the All-of-Government (**AoG**) Supply Agreement for IT hardware (the **Agreement**) your agency or school needs to agree to the Memorandum of Understanding for IT hardware (**MoU**) by signing this joining form.

### Collective procurement of IT hardware

By signing this form, you confirm that:

- you have the authority to enter into the MoU on behalf of your agency/school and
- your agency/school agrees to comply with the MoU.

The MoU governs the relationship between the Ministry of Business, Innovation and Employment (**MBIE**) and your agency/school for IT hardware and is non-negotiable.

Once MBIE receives the completed joining form, we will confirm whether your request has been accepted and you are able to participate in the contract.

is an Eligible Agency.

Please keep a copy of the confirmation email, the signed joining form and the MoU for your records.

Please complete your agency/school's point of contact information related to the Agreement below. We may pass these details on to the AoG IT hardware panel suppliers.

Name:

Job title:

Physical address:

Phone number:

Email address:

If you have any questions, please contact the Ministry at [ithardware.coe@mbie.govt.nz](mailto:ithardware.coe@mbie.govt.nz)

Yours sincerely,



Carolyn Tremain  
Chief Executive  
Ministry of Business, Innovation and Employment

the terms of the MoU. accepts and agrees to comply with

.....  
Signed for and on behalf of

Name of signatory

Title of signatory

Date